



## Mission

Support our customers in driving business innovation to achieve their mission, and to promote and embrace a culture that supports the personal and professional growth of our employees through trust, empowerment, and leadership.



### Program Management

- Agile Coaching & Transformation
- Agile Metrics | KPIs
- Agile Training
- Enterprise Program Management
- Performance Management | SLAs
- Performance Planning & Optimization
- Portfolio & Project Management Implementation
- Quality Management
- Risk Management
- Vendor Management



### Acquisition Management

- Full Life-cycle Acquisition Support
- Project Management, Acquisition Planning
- RFP & RFQ Preparation, IGCE development
- Pre-Award Documentation & Source Selection
- Proposal Evaluation
- Cost & Price Analysis
- Post-Award Administration
- Agile Acquisition Management
- Performance Based Acquisition
- Policy, Process, Change Management Support
- Market Research, Studies, Analysis & Requirements Determination



### Records & Library Management

- Administration of Digital and Paper Records
- Circulation of Library Materials
- Data Entry & Data Cleanup
- File Maintenance
- Interlibrary Loan and Document Delivery
- Library Collection Management & Modernization
- Library Reference and Research
- Records Management
- Scanning, Imaging & Digitization



### Administrative Support

- Call Center & Reception Support
- Clerical Support
- Correspondence
- Data Entry
- Financial Support
- Invoice Validation
- Mailroom Services
- Research Support
- Scanning
- Shipment Processing
- Shredding





### Business Governance & Compliance

- Budget Planning, Formulation, and Execution
- Business Case Development
- Capital Planning & Investment Control (CPIC)
- Cost Benefit Analysis
- FISMA, 508 Compliance
- Portfolio Management and Decision Support



### System Engineering & IT Support

- Application Modernization
- Automated Testing
- Business Process Re-engineering
- Enterprise Architecture
- Enterprise Life Cycle Integration
- Full Stack Agile Development
- Lifecycle Management
- Operational and GAP Analysis
- Strategic and Tactical IT
- Infrastructure Planning
- Service Delivery Optimization
- Web Development
- Database Administration

## Contact Us



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### SBA Socioeconomic Certifications

- 8(a) (#COOi5i)
- HUBZone (#53175)
- EDWOSB

Unique Entity ID: HNK1ACJQTK73

CAGE Code: 767H4

### GSA 8(a) STARS III GWAC (47QTCB21D0189)

- Information Technology Services
- Emerging Technology

### GSA MAS Schedule (477QRAA18D007R)

- **8741:** Integrated Consulting Services
- **8747:** Integrated Business Program Support Services
- **C13251:** Information Technology Professional Services

### GSA IT MAS Schedule 70 (47QTCA18D00KP)

### FAA eFAST MOA (Contract Number 693KA9-18-A-00193)

- **BAM:** Business Administration Management
- **CSD:** Computer Systems Development
- **CSS:** Computer Systems Support

### Maryland Consulting & Technical Services+ (CATS+) (Contract Number 060B2490023)

- **FA 03:** Electronic Document Management
- **FA 05:** Software Engineering
- **FA10:** IT Management Consulting Services
- **FA 11:** Business Process Consulting Services
- **FA 17:** Documentation/Technical Writing

### NAICS:

- **518210:** Data Processing, Hosting, and Related Services
- **541511:** Custom Computer Programming Services
- **541512:** Computer Systems Design Services
- **541519:** Other Computer Related Services
- **541611:** Administrative Management and General Management Consulting
- **541618:** Other Management Consulting Services
- **541990:** All Other Professional, Scientific, and Technical Services
- **561110:** Office Administrative Services
- **561410:** Document Preparation Services
- **611420:** Computer Training

**SBA** U.S. SMALL BUSINESS ADMINISTRATION 8(a) CERTIFIED

ISO 9001:2015 CERTIFIED COMPANY  
PwE Registrar PERFORMANCE REVIEW INSTITUTE



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